



North Carolina Department of Health and Human Services
Division of Medical Assistance - Provider Services
2501 Mail Service Center Raleigh NC 27699-2501

Thank you for your interest in becoming a Carolina ACCESS Primary Care Provider (PCP) with the NC Medicaid Program. In order for us to complete the enrollment process, please submit the following:

- ☐ Carolina ACCESS Application for Participation as a Primary Care Provider
- ☐ Carolina ACCESS Agreement for Participation as a Primary Care Provider
- ☐ Provider Confidential Information and Security Agreement (optional)
- ☐ Carolina ACCESS Hospital Admitting Agreement/Formal Arrangement (if applicable)
- ☐ Agreement Between Primary Care Provider And Health Department To Provide Health Check Services To Carolina Access Patients (if applicable)
- ☐ Attachment C - Letter of Attestation for False Claims Act Education (required)

The enrollment process includes the following steps:

1. Provider completes and signs the enrollment packet and returns to:
DMA Provider Services
Attn: Carolina ACCESS Provider Enrollment Specialist
2501 Mail Service Center
Raleigh, NC 27699-2501
2. Signature must be original. White out and alterations are not accepted. Please do not highlight any information on the enrollment packet.
3. If the packet is not completed properly, DMA will return the packet for correction or for additional information.
4. If the provider meets all qualifications, DMA sends the provider a letter with the provider number and a copy of the signed Medicaid Participation Agreement.
5. The provider may begin billing upon receipt of the provider number and provider agreement.

Billing information and medical coverage policies are available on DMA's website at <http://www.ncdhhs.gov/dma/prov.htm>.

If you need to report changes to information provided in this application, please use the Medicaid Provider Change Form, which is available on the DMA's web site <http://www.ncdhhs.gov/dma/forms.html>

Thank you again for your interest, if you have any questions or need additional information, please feel free to contact your Carolina ACCESS Provider Enrollment Specialist at 1-919-855-4050.